



ALLIANCE FAMILY YMCA

205 S. Union Avenue
Alliance, Ohio 44601
Telephone: 330 823 1930
www.ymcastark.org/alliance

Alliance Family YMCA Facility Rental Form & Policies



Birthday parties
Dance practices
Gym rentals
Meetings/ conference calls
Overnight or after-prom events & more!

YMCA Mission:

To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.





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CELEBRATE WITH US

BIRTHDAY PARTIES AT THE Y



Have your next birthday party right here at the Alliance Family YMCA!

2 HOUR BIRTHDAY PARTY PACKAGE			
Members	\$160	Non-Members	\$180

- All parties include a two hour rental with access to a party room
- Access to our pool, Studio B and/ or gym for the full two hours
- YMCA Staff Supervision
- Set up/ clean up assistance
- Access to refrigerator for storing items
- One lifeguard is included for 25 swimmers
 - An additional lifeguard is required at \$15.00/hr. for groups with more than 25 swimmers
- The YMCA can provide a limited amount of tables and chairs for your party. Additional tables, chairs and party equipment must be rented from an approved party vendor. Please discuss your needs with the Membership Director.

*Decorations, table coverings, utensils, food, beverages and ice are not included in rental. You may bring in items compliant with our rental policies.

YMCA décor, birthday party t-shirts and balloons are available for an additional fee.



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Facility Rental Rates

Facility Space	Member	Non-Member	After Hours
GYMNASIUM	\$80/hr.	\$100/hr.	\$100/hr. / \$150/hr.
POOL	\$100/hr./section	\$120/hr./section	\$150/hr. / \$200/hr.
LAP LANES	\$20/lane	\$25/lane	
STUDIO B	\$30/hr.	\$60/hr.	\$75/ hr. / \$100/hr.
YOUTH ROOM	\$30/hr.	\$60/hr.	\$75/ hr. / \$100/hr.
CONFERENCE ROOM	\$15/hr.	\$30/hr.	
RACQUETBALL/ WALLYBALL COURTS	\$30/hr.	\$60/hr.	\$75/ hr. / \$100/hr.

Rental rates are based on a per hour rate and cannot be pro-rated.

- All gymnasium rates are based on use of one full court. Both courts cannot be reserved at the same time for events, unless after hours.
- Pool rental is subject to our standard operating hours and pool schedule. Approval will be given by our Aquatics Director during normal business hours. The entire pool cannot be reserved, unless after hours. One lifeguard is included for 25 swimmers. An additional lifeguard is required at \$15.00/hr. for groups with more than 25 swimmers.
- Studio rental is subject to our standard operating hours and schedule. Approval will be given by our Program Director during normal business hours.
- Youth room rental is subject to our standard operating hours and schedule. The Youth Room cannot be reserved during open hours (M-F from 4:00-7:00pm).
- The Conference Room rental is subject to our standard operating hours and building schedule.
- All racquetball court rates are based on use of one full court. Both courts cannot be reserved at the same time for events, unless after hours.

**After hours rates apply from 9:00 p.m. – 7:00 a.m. Friday and Saturday nights only. Rentals must be a minimum of 4 hours and at least 50 people in attendance. After-prom events and overnight events serving youth must have 1 adult per every 10 participants. For events over 500 people, security charges will be added.*

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Alliance Family YMCA Policies & Procedures

CODE OF CONDUCT:

The YMCA is committed to providing a safe and welcoming environment for all members and guests. To promote safety and comfort for all, all individuals are asked to act appropriately at all times when in our facility or participating in our programs.

We expect persons using the YMCA to act maturely, to behave responsibly, and to CODE OF CONDUCT: The YMCA is committed to providing a safe and welcoming environment for all members and guests. To promote safety and comfort for all, all individuals are asked to act appropriately at all times when in our facility or participating in our programs.

We expect persons using the YMCA to act maturely, to behave responsibly, and to respect the rights and dignity of others. Our Code of Conduct outlines prohibited action, but the actions listed below are not an all-inclusive list of behaviors considered inappropriate in our facilities or programs.

- Using or possessing alcohol or illegal chemicals on YMCA property or in YMCA vehicles
- Smoking on YMCA property – the YMCA and its property is a smoke-free environment
- Carrying or concealing a weapon or any device or object that may be used as a weapon
- Harassment or intimidation by words, gestures, body language, or any type of menacing behavior
- Physical contact with another person in an angry, aggressive, or threatening way
- Verbally abusive behavior, including angry or vulgar language, swearing, name-calling, or shouting
- Sexually explicit conversation or behavior; any sexual contact with another person
- Inappropriate, immodest, or sexually revealing attire
- Theft or behavior that results in the destruction or loss of property
- Loitering within or on the grounds of the YMCA
- Use of camera cell phones in the YMCA locker rooms is prohibited and may lead to suspension of the YMCA membership
- Anyone taking pictures of another person without their permission and knowledge will be prosecuted by the YMCA. This may also lead to the suspension or termination of the membership
- Members and program participants who require medical attention while at the Y, including needing medical care from staff or emergency services, will need to provide medical clearance to the Y staff when returning to wellness or programming



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In addition, the YMCA reserves the right to deny access or membership to any person who has been accused or convicted of any crime involving sexual abuse, is or has been a registered sex offender, has ever been convicted of any offense relating to the use, sale, possession, or transportation of narcotics or habit forming and/or dangerous drugs, or is presently or habitually under the influence of dangerous drugs or chemicals, narcotics or intoxicating beverages. The YMCA conducts regular sex offender screenings on all members, participants and guests.

Members and guests are encouraged to take responsibility for their personal comfort and safety by asking any person whose behavior threatens their comfort to refrain from such behavior. Anyone who feels uncomfortable in confronting a person directly should report the behavior to a staff person or the Building Supervisor on duty. YMCA staff members are eager to be of assistance. Members and guests should not hesitate to notify a staff member if assistance is needed.

In order to be able to carry out these policies, we ask that members and guests identify themselves to staff when asked. The Branch Executive will investigate all reported incidents. Suspension or termination of YMCA membership privileges may result from a determination by the Branch Executive if in his/her discretion a violation of the YMCA Code of Conduct has occurred.

BOOKING PROCEDURES:

Rentals should be booked at least seven days in advance. Requests made with less than a weeks' notice cannot be guaranteed until staffing is confirmed.

DEPOSIT/ CANCELLATIONS/ REFUND POLICY:

A \$20.00 refundable deposit is due at time of reservation. The YMCA reserves the right to cancel any reservation. A full refund may be given for events in which the YMCA cancels.

Cancelling more than seven days in advance	Deposit will be refunded, no balance owed
Cancelling within seven days of the scheduled event	Deposit will be held, no balance owed
Cancelling within one business days' notice of the event	Deposit will be held, 50% of remaining balance owed Reservation privileges may be revoked
Cancelling on the day of* / No shows	Deposit will be held, full amount of remaining balance owed Reservation privileges may be revoked

**If canceling a reservation on the day of due to doctor's orders, the deposit may be refunded if notice is given prior to the reservation time. Decisions will be made on a case-by-case basis with proof of illness.*

Cancellations and/or changes to an event must be submitted in writing by emailing **Andrea Lee, Membership Director** (alee@ymcastark.org).

Groups that fail to pay or have a returned check will be prohibited from using any YMCA facility until payment is received in full.

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GYMNASIUM POLICIES:

Please be respectful of your time reserved and the space. Due to safety issues, no food, drinks, gum or candy are allowed in the gymnasium- water only! Gym shoes are required to use the gym. Individuals engaging in unsafe or disruptive behavior inclusive of abusive language and unruly behavior will be asked to leave the courts. Players are responsible for any damages resulting from misconduct or misuse of equipment and facilities. Secure your belongings. The Y is not responsible for lost or stolen articles.

STUDIO POLICIES:

Spill-safe zone; use only non-breakable bottles. Proper shoes that cover your toes are required. The guest of honor and parents may arrive 15 minutes early to begin check-in procedure, sign waivers and set-up the party room with additional decorations if not being used by another event. You are welcome to bring pre-made food and drinks. We have some refrigerator and freezer space should you need it. Alcohol is not permitted.

POOL POLICIES:

Lifeguards are the sole authority and must be present when swimmers are in the pool area. For safety, we require that children under the age of 6 must have a parent/guardian within arm's reach at all times while in the pool.

To swim without a parent or guardian, children must be:

1. 6 years of age or older
2. At least 48" tall
3. Able to pass the deep water swim test

Children 6 -14 years old and under 48" tall must remain in the shallow water and wear a yellow wrist band. Children 6 - 14 years old and at least 48" tall that pass a swim test may swim in all areas and wear a green wristband. High school age and older are not tested. Proper swim attire is required. Breath holding activities are prohibited. Food, gum or glass bottles are prohibited in the pool area. Horseplay and running on the pool deck will not be tolerated. Jumping is permitted in the shallow end feet first, facing forward. Lifeguard must approve any toys or equipment used in the pool. Starting blocks are for the swim team only.

DECORATIONS:

Decorations may not compromise public safety or create risk of property damage. They must not interfere with access to entrances/exits. Decorations must be free-standing, including signs. Duct tape, glue, tacks and nails may not be used on any floor or wall surface. It is recommended you use quick release tape, packing tape, or poster putty for securing decorations. Directional and/or promotional signage is not permitted without approval from the YMCA Branch Executive. Guests are responsible for removing all decorations upon conclusion of the event. Loose decorations such as glitter, confetti, or beads are not permitted in YMCA facility spaces. Open flame candles are not permitted.

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INCLEMENT WEATHER POLICY:

Inclement weather cancellations are not based on the local schools. If we decide to cancel or close, you can find out by checking our website, branch Facebook pages, Twitter feed, www.whbc.com or call your local branch. In the event of inclement weather, rain-checks can be made for an alternative date. Accommodations will be made on a case-by-case basis depending on your preferences and/or the circumstances. Evening reservation cancellations will be made by 3:00pm. No refunds will be issued for rentals missed if you decide not to attend.

DAMAGE TO FACILITIES/EQUIPMENT:

The requester is expected to leave the space in the same condition in which it was found. Any group or individual that causes damage to YMCA property must pay any charges necessary to return the property to its original state. Groups will be charged a cleaning fee for any special cleaning or maintenance incurred upon the YMCA. Any facility and/or equipment damage incurred during an event as a result of improper behavior or misuse will be charged to the rental party, at the equivalent retail price for replacement and/or labor charges.

SOLICITATION:

Solicitation in any form of requesting money, support or participation for products, groups, organizations or causes which are unrelated to the YMCA is strictly prohibited. The Alliance Family YMCA prohibits the sales of goods and/or services during rental events, including food and/or beverages. These include but are not limited to: seeking funds or donations for a non-profit organization and asking for signatures for a petition. The distribution and/or solicitation of printed material on YMCA property is also prohibited.

DISCLAIMER:

Participation in all activities in the Alliance Family YMCA is voluntary on behalf of all participants. All participants acknowledge and agree that the Alliance Family YMCA does not provide insurance for any of its activities and shall not be liable for any injuries that occur at any of these locations or any of its programs.

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United Way
of Greater Stark County



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GROUP NAME (if applicable): _____ DATE OF REQUEST: _____

CONTACT NAME: _____ PHONE NUMBER: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

REQUESTED DATE OF RENTAL: _____ TOTAL # OF PEOPLE ATTENDING: _____

REQUESTED START TIME: _____ REQUESTED END TIME: _____

FACILITY SPACE(S) REQUESTED:

- GYMNASIUM
- POOL/ LAP LANES (# OF SWIMMERS _____)
- STUDIO B
- YOUTH ROOM
- CONFERENCE ROOM
- RACQUETBALL/ WALLYBALL COURT

SPECIAL EVENTS:

- 2 HR. BIRTHDAY PARTY
- OVERNIGHT or AFTER-PROM EVENT

BIRTHDAY PARTY IN HONOR OF (NAME & AGE):

ADD-ONS AVAILABLE:

- YMCA Birthday T-Shirt (Available at cost in youth sizes XS – XL)
- YMCA Décor, Balloons & Invitations

*CONTACT MEMBERSHIP DIRECTOR FOR DETAILS ON ORDERING T-SHIRTS AND DÉCOR. ADDITIONAL CHARGES WILL APPLY.

OFFICE USE ONLY:

Date Deposit Paid: _____

Staff Initials _____

Total Rental Amount Due:

Balance Due on Day of Rental:



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Alliance Family YMCA Rental Agreement

This Agreement is made as of the ____ day of _____, _____, by and between the Alliance Family YMCA, and _____ (hereinafter referred to as the "Guest".)

1. Premises.

YMCA and Guest hereby agree that Guest shall be provided the non-exclusive use of the _____ ("Property") located at the Alliance Family YMCA (the "Facility") on the following date(s) and time(s):
_____.

2. Usage and Cost.

Guest agrees to use the Premises for the sole purpose of _____.
Guest shall pay YMCA for the use of the Premises for the following sum of money \$ _____ which shall be due and payable to YMCA, and a deposit of \$ _____ to be paid at the time of the reservation of premises.

3. Condition of the Premises.

Guest acknowledges that guest shall be using the Premises in its present "AS IS" condition and is not relying on any representations or warranties of the YMCA or any agent or employee of the YMCA in making this Agreement.

4. Use.

It is mutually understood and agreed between the parties that the Premises shall be used and occupied in a careful, safe, and proper manner by Guest, Guest's agents, employees, and invitees and that the Premises shall not be sublet or assigned without prior written consent of the YMCA; that Guest will surrender to the YMCA possession of the Premises at the expiration of the lease period set forth hereinabove in as good condition and repair as the same shall be in at the commencement of this Agreement.

Guest further agrees to obey, observe, and promptly comply with all present and future laws, ordinance, rules, regulations, orders and requirements of all government authorities or agencies, respecting the use and occupancy of said Premises, and not to use, or permit the same to be used for any unlawful or immoral purpose, or in any such manner as to create a nuisance in regards to other occupants in, on or about the Facility.

5. Hold Harmless.

YMCA shall not be responsible or liable for any personal injuries or damages to Guest, Guest's agents, employees, and invitees or to any other person or to any equipment, inventory or other property arising from or causing by anything, including but not limited to: any machinery or other apparatus; pool, gymnasium or by any defect or leakage in or breaking of same; injury or damages from fire, lightning, wind, water, snow or ice; any other action of the elements; or for any injury or damage caused by or arising from the acts or negligence of Guest and/or the YMCA, its officers, directors, employees, agents, invitees, licensees, successors and/or assigns, or any of the members, guests and/or occupants of the Facility or their agents, employees, invitees, licensees or guests.

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6. Insurance. (Organizations Only)

Guest shall, at Guest's sole expense, provide and maintain in full force the effect general liability insurance for the benefit and protection of YMCA and Guest in an amount not less than Five Hundred Thousand (\$500,000.00) for each occurrence of personal injury or death, and for damage to property in the amount not less than Fifty Thousand Dollars (\$50,000.00). Such insurance shall be primary and not contributing with any other insurance in effect for YMCA. Guest shall provide YMCA with written proof of such coverage if required.

Owner and Guest shall be named insured on all policies of insurance. Each policy shall contain a provision that the same shall not be canceled, nor the coverage reduced, without at least thirty (30) days prior written notice to YMCA.

7. Waiver of Subrogation.

YMCA shall not be liable for any damage to fixtures, merchandise or property of Guest regardless of cause, and Guest releases YMCA from Liability for the same.

8. Damage to or Destruction of Premises.

Should the whole or any part of the Premises be partially or wholly destroyed by fire or other cause, such destruction or injury shall operate to terminate this Agreement.

9. Entire Agreement.

This Agreement constitutes the entire agreement between the parties and shall not be modified in any manner except by the instrument in writing executed by the parties. If any one or more terms should be held to be invalid or unenforceable to any extent by court of competent jurisdiction, the remaining terms and provisions of this Agreement shall not be thereby affected but shall remain valid and enforceable to the fullest extent permitted by law.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands the _____ day of _____, of _____.

YMCA:

GUEST:

Signature

Signature

Printed

Printed

Date

Date

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