



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## YMCA Camp Tippecanoe

*A Program Center of YMCA of Central Stark County*

~Winter Office~

200 S. Main Street

North Canton, OH 44720

P: 330-499-2587 F: 330-499-4019

Greetings Future Staff!

Thank you for your interest in wanting to be a part of our summer at YMCA Camp Tippecanoe. Our staff team of Eagles is a huge part of camps success and an integral part in making the camping experience memorable for campers. This is a place where the camper comes first and the staff makes that happen.

The expectations are high for our team that is why we are looking for fellow Eagles focused on children, excited to make connections with campers and are looking to have fun outdoors. You have taken the steps in the right direction for a rewarding and unforgettable time in your life.

Please take time to read & complete the following information to get started with the interview process:

- A summer staff application (Don't forget to answer the 10 questions)
- A summary of available positions (For your information only)
- The 3 reference forms – 2 personal 1 professional these are required
- The Statement of Applicant & Expectations of Excellence

Upon receiving your application at our Winter Office you will be contacted for a phone screen and/or to set up an interview. It is our goal to have all or most of the summer staff hired by March 31<sup>st</sup>. Here is a brief timeline of the interview process:

- December Returning staff applications due & interviews conducted
- Jan-March College campus recruiting, new staff interviews & hire new staff
- April-May Conduct interviews and fill any remaining staff positions

From the start of staff training in early June until the end of the summer, our staff have many opportunities to be creative, out-going and discover a new personality in themselves. If you have any questions about the interview/hiring process feel free to call me at (330) 491-9622 or email [sweigley@ymcastark.org](mailto:sweigley@ymcastark.org). Please be sure to return a completed application, reference forms, statement of applicant, expectations of excellence and a copy of your driver's license and social security card as soon as possible so we can get started.

Yours in camping,

Scott Weigley  
Camp Director

### YMCA Mission:

To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.



An Affiliated Agency of  
The United Way

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# YMCA OF CENTRAL STARK COUNTY CAMP TIPPECANOE

*Please return to Winter Office.*

## APPLICATION FOR EMPLOYMENT

FEDERAL AND STATE LAW REQUIRES THAT APPLICANTS BE CONSIDERED WITHOUT REGARD TO RACE, RELIGION, COLOR, SEX, AGE, OR NATIONAL ORIGIN. WE BELIEVE IN AND FULLY SUPPORT THE PRINCIPLE OF EQUAL EMPLOYMENT OPPORTUNITY AND WILL FULFILL OUR OBLIGATION TO THE FULLEST.

### PERSONAL DATA

Name (First M.I. Last) \_\_\_\_\_ Shirt Size \_\_\_\_\_ Date Completed Application \_\_\_\_\_

Permanent Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_ Do you have a Facebook Account?  YES  NO

School/Business Address \_\_\_\_\_

Are you over 18?  Yes  No (If no, hire is subject to minimum legal age verification) Will you be over the age of 21?  Yes  No

In case of accident, notify: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

List any friends or relatives working for the YMCA of Central Stark County? \_\_\_\_\_

### EDUCATION

*Please list most recently attended school first.*

	<u>School Attended</u>	<u>Years Attended</u>	<u>Course of Study</u>	<u>Degree Awarded</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

### MILITARY SERVICE

<u>Branch</u>	<u>Rank</u>	<u>Duties</u>	<u>List any special schools or skills acquired in the service</u>
_____	_____	_____	_____

### EMPLOYMENT HISTORY

Please list the three most recent jobs starting with the most current

	<u>Employer &amp; Phone</u>	<u>Position/Title</u>	<u>Employment Dates</u>	<u>Reason For Leaving</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

*Please list any employers you do not want us to contact & why:* \_\_\_\_\_

Have you been employed by Tippecanoe in prior years?  Yes  No List Dates Employed \_\_\_\_\_



9. What is the coolest thing you have ever done for a child?
10. Who has been the greatest impact on your life and why?
11. What has been your greatest accomplishment in life? What has been your biggest challenge?

Please put a **1** beside any activities you can teach as an **expert**, **2** beside any activities you can **assist** in teaching, **3** beside activities which are a **hobby**, **C** where you have current **certification**.

**Adventure/Challenge**

- \_\_ Climbing/rappelling
- \_\_ Ropes Course
- \_\_ Hiking/Leave No Trace
- \_\_ Orienteering/Geocache
- \_\_ Outdoor cooking/fire building
- \_\_ Overnight Camping/Backpacking
- \_\_ Outdoor Living/Survival Skills

**Aquatics**

- \_\_ ARC/lifeguard training
- \_\_ YMCA lifeguard
- \_\_ ARC/Waterfront training
- \_\_ WSI Certification
- \_\_ Swim Instructor

**Drama**

- \_\_ Creativity
- \_\_ Play directing
- \_\_ Skits & Stunts
- \_\_ Storytelling
- \_\_ Acting/Improv
- \_\_ Sign Language
- \_\_ Dancing

**Nature/OWLS**

- \_\_ Animals/Birds
- \_\_ Archery/Pellets
- \_\_ Fishing
- \_\_ Plants/flowers
- \_\_ Forestry/Trees
- \_\_ Insects
- \_\_ Geology

**Arts & Crafts**

- \_\_ Drawing
- \_\_ Painting
- \_\_ Clay
- \_\_ Nature crafts
- \_\_ Knots/lace/boondoggle
- \_\_ Hemp Jewelry

**Boating**

- \_\_ Canoeing
- \_\_ Sailing
- \_\_ Kayaking
- \_\_ Rowboat
- \_\_ Motorized Boat
- \_\_ Windsurfer

**Music**

- \_\_ Leading songs
- \_\_ Instruments
- \_\_ Accordion
- \_\_ Drums
- \_\_ Bugle
- \_\_ Guitar

**Equestrian**

- \_\_ English
- \_\_ Western
- \_\_ Trail Riding
- \_\_ Groom/Tack
- \_\_ Instruction
- \_\_ Dressage

**SIGNATURE**

The information provided in this Application for Employment is true, correct, and complete. If employed, any mis-statement or omission of fact on this application may result in dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

\_\_\_\_\_  
Signature of applicant \_\_\_\_\_  
Date

**INTERVIEW NOTES (CAMP USE ONLY)**

Date of Interview: \_\_\_\_\_ Interviewed By: \_\_\_\_\_ Ref. Check Complete:  1  2  3  
 Areas Covered:  Explain Summer  Job Description  Application Questions  Work w/ Kids  
 Expectations  Compensation  Time Commitment  Timeline for Hiring  Q & A about camp

Notes:

Would you hire this person?  Yes  No Position(s): \_\_\_\_\_ Pay: \_\_\_\_\_

Special Consideration: \_\_\_\_\_

Position offered?  Yes  No Position: \_\_\_\_\_ Pay: \_\_\_\_\_ Date: \_\_\_\_\_ Accept:  Yes  No

Earliest can arrive? \_\_\_\_\_ Last day they can work? \_\_\_\_\_ Exceptions: \_\_\_\_\_

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# STATEMENT OF APPLICANT

*Please return to Winter Office*

In the YMCA of Central Stark County efforts to attract the highest quality staff, I have been advised that as a part of the application process for employment with the YMCA an extensive inquiry will be made concerning my prior employment, activities, character, and health. I fully consent to and authorize all such inquiries.

In the event of my employment by the YMCA of Central Stark County, I will comply with all policies set forth in the personnel manual and with other policies established from time to time by the organization. I authorize the YMCA of Central Stark County to request my employment record from any former employer(s). I further understand that inquiries may be made concerning my background, experience, and prior employment. I hereby waive any right to claim that any request or investigation is an invasion of my privacy, since they are made with my consent and it is in my interest that I be considered for employment. I understand that any offer of employment is contingent upon my successful completion of a physical examination showing me to be in good health and a clean criminal history background check.

I understand that it is this agency's policy to secure conviction criminal history information as a part of the pre-employment screening process. I have provided the following information for the sole purpose of obtaining a conviction of criminal history file search. I understand that the YMCA of Central Stark County does not condone child abusers and that the YMCA of Central Stark County will be seeking information in my background related to child abuse.

Name \_\_\_\_\_  
Last First Middle

Maiden name/names previously used \_\_\_\_\_

Birthdate \_\_\_\_\_ Race \_\_\_\_\_ Sex \_\_\_\_\_

Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_ State issued \_\_\_\_\_

I certify that all statements made by me on this application are true to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand and agree that any misrepresentation or omission of facts would exclude my being considered for employment or after employment may be cause for termination of employment with the YMCA of Central Stark County.

I understand that the YMCA of Central Stark County will take any allegations or suspicion of child abuse seriously and will report such allegations to the police and state agencies for investigation. I understand that if hired as a member of the YMCA of Central Stark County staff, I may not be alone with children and/or youth I may meet in YMCA of Central Stark County programs outside of the YMCA. Any exceptions to this rule require a written explanation before the fact and is subject to administrator approval. I understand if I am hired in any other capacity, I am discouraged from fraternizing with children and/or youth participating in YMCA programs, especially baby sitting and/or inviting children and/or youth to my home.

I understand and agree that if I am employed, there is no contract period for employment, and my employment would be solely an "employment at will" giving either me or the YMCA of Central Stark County the right to terminate my employment at any time without liability or obligation except for my regular pay through the date of termination.

I hereby acknowledge that I have read and understood the above statement and that I voluntarily sign this application.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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# EXPECTATIONS OF EXCELLENCE

## YMCA Camp Tippecanoe

Revised 12/9/11

*Please return to Winter Office*

Congratulations on making the decision to apply to the YMCA Camp Tippecanoe Family. We strive for a safe and fun atmosphere of excellence that enriches the body, mind and spirit through character values for all of our campers.

The staff are important role models at camp and promise to uphold the morals and spirit that create camper memories. As a staffer you choose to make the camper come first and everything else second. That is why we ask that each and every staff member commit to the Expectations of Excellence while working at camp. This will ensure that our campers and staff have fun and create moments that will last a lifetime.

- Always act in a safe manner and provide a safe environment for campers, staff and yourself.
- KIDS, KIDS, KIDS! They are your first priority and your reason for being at camp. Put your focus on them and everything else will happen for the best.
- Be PRESENT & IN THE MOMENT for every camper, staff and person at camp. Don't do a mental check out.
- Put PLAY in your day. If you fill your day with play then others will follow and have an amazing camp experience.
- MAKE THEIR DAY. Give everyone you come into contact with a magic moment and make them feel special.
- CHOOSE YOUR ATTITUDE. You control the moment and the day. Make the most of your camp experience.
- Be **Trustworthy, Respectful, Responsible, Fair, Caring and show Citizenship** to each other, your campers, fellow staff and our customers. Treat them as you would want to be treated.
- Care for your camp. If something is broken take action to fix it. If somewhere is dirty then take action to clean it. Don't wait for someone else to care.
- Be on time. Your time is just as valuable as everyone else's.
- Assume ownership of camp and take initiative to get things done before you are asked.
- Be creative. Open minds and new ideas are welcome to enhance our camp programs.
- Be a team player. It's a hard job that can't be done alone. ONE CAMP ONE VOICE.
- Everyone at camp is a potential customer and treated with a SMILE, KIND WORDS & A CARING ATTITUDE.
- LEAD BY EXAMPLE. Be a good role model to the campers. Your actions will make an impression on them that they will remember for many years. Make the right choices.
- Encourage and expect all staff to abide by these same guidelines.
- SOAR WITH EAGLES. Only the best eagles make a great camp experience. So be an eagle always.

By signing below I do hereby acknowledge that I have read and understand the above information and I agree to uphold these basic expectations as a staff member if ***I am employed by YMCA Camp Tippecanoe.***

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_